

**HYDE PARISH COUNCIL**  
**Minutes of the meeting of Hyde Parish Council held on**  
**13<sup>th</sup> June 2018 at 7pm in the Church Community Rooms**

Councillors present: Cllrs Arigho, McKenzie, Potter, Sevier (Chair), Tully and Woodley

In attendance: Mrs M Coatham (Clerk), DCllr Dow, and 5 members of the public

1. **Apologies:** CCllr Heron and Lyndsey Whitehead (School Governor)
2. **Declarations of interest (of matters appearing in the minutes):** Cllr Sevier declared an interest in item 8 (NFDC Development Plan) as a District Councillor. Cllr Sevier would not take part in the discussions but would be able to answer questions about the plan.
3. **Minutes of the Meeting on the 9<sup>th</sup> May 2018:** Discussion took place about the minutes of the meeting held on 9<sup>th</sup> May 2018. It was agreed to propose the minutes as a true record. Proposed Cllr Woodley, seconded Cllr Arigho, all in favour.
4. **Matters arising from the minutes**
  - Defibrillator – delivery was due by end of May but due to internal administration issues at SW Ambulance this appears not to have progressed, the Clerk and Cllr Arigho will follow-up and liaise with the relevant parties.
  - Action on verge damage: it was noted that the Western Escarpment Group are now moving forward with this and it was agreed that the Parish will not contact the relevant authorities at this point in time but will keep things under review.
  - The Clerk confirmed that a response was sent to NALC on unauthorised encampments, requesting to be kept informed of future consultations.
  - It was noted that the Frogham Fair advance notices have been removed as requested.
  - Insurance placed with Zurich and Came & Co informed.

*All other items are dealt with under agenda headings.*

**PUBLIC SESSION**

5 members of the public were present to discuss their planning applications – each application was reviewed in turn.

*The meeting returned to closed session.*

5. **Planning** – the planning visits were undertaken by Cllrs Sevier and Tully.

a. **Applications:**

18/00347 The Cottage, Frogham – replacement conservatory roof: following discussion it was agreed to recommend refusal but leave the final decision to the officers (PAR 2). This replacement cottage was built with a floor space up to the maximum for a small dwelling, and a conservatory was also permitted. Condition 7 of the original planning permission did not allow any changes to the conservatory. The property has additional accommodation within the adjacent outbuilding. If the application is given permission, members would like a condition included to ensure that all materials during the construction period are stored within the curtilage of the site (to protect the surrounding SSSI). Proposed by Cllr McKenzie, seconded by Cllr Tully, all in favour.

18/00369 Cass Cottage, Hern Lane – retaining wall, landscaping and render to existing dwelling; discussion took place about the use of render and brick, associated landscaping and replacement of the retaining wall and members could not see that the application would have an impact on the setting of the main house or wider conservation area. It was agreed to leave the decision to the officers (PAR5), proposed by Cllr Arigho, seconded by Cllr Woodley, all in favour.

18/00199 Vennards House, Ringwood Road – enlargement of manege and construction of horse walker (retrospective): following discussion it was agreed to leave the decision to the officers (PAR5), proposed by Cllr Arigho, seconded by Cllr Sevier, all in favour. Members considered that the application for the horse walker contravenes DP1 (materials do not blend in with the New Forest landscape) and is adjacent to a grade II listed building. Members do not consider that the current Horse Related Development SPD covers the installation of horse walkers and the Clerk will contact the Planning Officer separately to discuss this. There is concern about the large increase in size of the manege (more than 80% than the original permission), which is larger than the standard size noted in the

Authority's adopted guidelines, and the potential change of land use. Members are concerned that the current permission does not allow commercial use of the facilities and that clarification should be sought by the Authority regarding this.

18/00363 Brookfields Nursery (T/APP/B1740/A/93/221856/P7) – new private access from Stuckton Rd; following discussion of the current application and review of the original appeal documents, members can see no reason to refuse the application but would like the original conditions to be included with any permission which may be granted. Members do have concerns about the crossing of the ditch at this point – primarily due to the sheer volume of water which can occur during the winter months (the location of the property is at the bottom of Frogham Hill and flooding in this area is not uncommon). The applicant was advised to seek advice from the NPA. It was recommended to leave the decision to the officers (PAR 5), proposed by Cllr Sevier, seconded by Cllr Arigho, all in favour.

*The members of public left the meeting*

- b. Results:** 18/00229 Ivanhoe, Stuckton – outbuilding (demolition of existing) – grant with conditions  
*Not yet decided* 18/00248 Windover Cottage, Hern Lane – store/carport and 18/00272 Oaklands, North Gorley – dwelling with linked outbuilding and stables (demolish existing) – going to planning committee on 19<sup>th</sup> June, Cllr Sevier to attend.
- c. Tree applications:** 18/0475 Flaxfields House, Hyde Lane – fell 2 groups of mixed trees and fell 1 Spruce – following review it was agreed to contact the tree officer to request clarification about the application as it is unclear whether all the trees in the avenue are being felled. If all the trees are being removed then there would be an impact on the street scene/landscape from Stuckton Road.  
**Tree Results - All raise no objections:**  
18/0317 The Old Cottage, Furze Hill – fell 1 Copper Beech; 18/0341 2 Bartletts Common – fell 1 Birch and 1 Sycamore  
18/0386 Ivy House, Blissford Hill – fell 1 group Prunus; 18/0393 Cass Cottage, Hern Lane – fell 1 group Cypress and Larch
- d. Other planning matters**  
**TEN** – 7684/LICTE/18/02963 Frogham Mount – Summer Drinks Party (22/6/18 7pm – 11pm) (Alison Savage); 7695/LICTE/18/03043 Hyde Memorial Hall – Fundraiser for Cancer Relief (22/6/18 7pm -11pm); 7739/LICTE/18/03293 Hyde School Summer Fair – sale of alcohol (22/6/18 3pm – 11.30pm)  
**LDCEP /LDCE** –18/00324 Hanningtons, Pentons Hill – single storey rear extension (WITHDRAWN); 18/00371 Cass Cottage – garage; 18/00364 Honeysuckle Cottage – rear extension;  
**Enforcement** – list in file; the enforcement officer has confirmed that a retrospective application for Ashley View has been received.  
**Appeal** – none received  
**Stuckton Church** – Clerk confirmed that an enquiry has been sent to the applicant to find out when/if the building works are likely to commence.  
**July Planning Visits:** *It was noted that Cllrs Tully and Woodley would undertake planning visits in July, with the visits taking place on Monday 9<sup>th</sup> July 2018.*

## **6. Report from County Councillor Heron.**

Cllr Heron was not scheduled to attend this meeting. The next meeting he is due to attend is the 8<sup>th</sup> August 2018.

## **7. Report from District Councillor Dow (NFDC)**

Cllr Dow reported that Mel Kendal is the new chair of the Council and Allan Glass the vice-chair (twelve month roles).

## **8. New Forest District Council Development Plan**

Part 1 of the Development Plan is due to go out to public consultation shortly. It covers potential development sites until 2035, of sites over 100 properties. Part 2 of the plan, covering smaller sites, will follow. Cllr Arigho had read and annotated the printed copy of the consultation document, this was to be circulated to all members. It was agreed to allocate review of the plan to Cllrs McKenzie and Tully (housing) and Cllrs Woodley and Potter (environment). Cllr Sevier is unable to take part in the review due to her role as a District Councillor.

*Cllr Dow left the meeting.*

## 9. Highways/Lengthsman

- The Clerk had received a complaint from a resident about parking at the school and verge damage at Blissford, following the article in the newsletter, asking for advice. The Clerk to inform the resident that the Western Escarpment would be requesting action from the appropriate authorities.
- It was noted that the Parish had received no complaints about the recent cycling event (10<sup>th</sup> June).
- A further complaint had been received about the works undertaken by HCC at North Gorley. Members reviewed the information and background and noted that the Parish were not in a position to confirm whether the works had been undertaken in accordance with the original plans/agreement. The Clerk to review all information held on file and inform the resident as appropriate.
- The Clerk had received a complaint about potential damage to the SSSI in North Gorley – the Clerk returned the call and left a message but no further contact has been received. Members had not been contacted and no-one had any more information about this complaint.
- Complaints received about the visibility splays onto A338 – the Clerk reported these online and by email to Richard Bastow (HCC) and these have been attended.
- Track from Chapel to Pentons should be repaired this week.
- Lengthsman had completed the recent works in the Parish, more works are now required.

## 10. Forest/Commons/Footpaths

- Harrys Field Campsite –it was noted that Caravan and Camping Club events are members-only events and are not part of the 28 day camping regulations.
- Orienteering (4<sup>th</sup> November) – the Clerk had received an email about an event in November confirming that Harrys Field would be used for parking.
- Ragwort Pull – Community Payback are booked to attend on July 1<sup>st</sup> – village pull will take place on Saturday July 7<sup>th</sup> from 9.30am. Date to be advertised.
- Clerk to ask HCC Countryside to reinstate signs on Hyde Common (dog mess related)
- Forest Inclusions Plan – it was agreed that the plans did not currently affect the Parish and no action was required.

## 11. Community Sustainability Plan (PIYP)

Following agreement at the Annual Parish Meeting that the idea of “Pride in Your Parish” should be taken forward, it was proposed that communication/engagement with residents was the next stage. This would start with a Parish Council stand at Frogham Fair (28<sup>th</sup> July). It was agreed that a small budget would be made available to promote the event.

## 12. Emergency Plan Review

A review of the plan was due. Over the winter residents have experienced snow, deteriorating road surfaces and more recently a mains water failure. It was agreed to identify owners of 4x4 vehicles and tractors who would be willing to assist in an emergency, review funding and installation of a temporary generator (if needed) at the Memorial Hall with the Committee and SSE, write to the current list of volunteers to confirm their continued involvement and ask for any further thoughts and suggestions. Residents will be consulted via the August newsletter.

## 13. Finance

### Balances in the accounts

Lloyds/TSB Treasurer’s a/c £8169.22 (following current months expenditure)

Lloyds/TSB BIA a/c £247.29

Post Office/NS&I £2729.32

Cheques: M Coatham (salary, May 18, £351.84), Pension contribution, May 18 (£76.70), Hyde PCC (Church Rent April – June 18, £49.50), HALC (Councillor Training – three members, £324), Ellingham Harbridge & Ibsley Parish Council (GDPR training – 3 members £108); M Coatham (expenses – postage and APM refreshments, £39.15).

### Other financial matters

- AGAR (Exemption Certificate) for 2017/18 has been completed by the Clerk and reviewed by IAC (Internal Auditor). The Clerk presented the information to members and it was agreed to sign the

AGAR as a true record of Parish accounts and records, proposed by Cllr Arigho, seconded by Cllr Sevier, all in favour.

- VAT return for 2017/18 has been paid.
- Produce Show flyer – it was agreed that the Clerk should print the schedule for inclusion with the August newsletter and invoice the relevant parties.

#### **14. General Data Protection Regulations (revised)**

- Cllr Potter to confirm a working parish email address (currently the Clerk is unable to send information electronically to Cllr Potter).
- Data Protection Policy and Notices – Cllrs Arigho, McKenzie, Sevier and Tully noted their commitment to the Data Privacy Notices approved at the Parish Meeting in May. Cllr Potter agreed to review the notices and confirm agreement at the Parish Meeting in July.
- The Clerk had reviewed whether the Parish Council should purchase a new computer or upgrade the existing Dropbox provision in order to comply with GDPR. It was recommended that the Parish upgrade to Dropbox Professional (£9.99) per month and not buy a new computer. Dropbox can then be installed on 3 computers (Clerk's PC, Clerk's laptop (back-up) and the Chair's computer) – this means the data is stored in 3 places (securely). When the Clerk or Chair leaves the Council, the remaining user is able to disable the Dropbox for the other users and activate the new users as necessary. It was agreed to purchase Dropbox Professional – proposed by Cllr Arigho, seconded by Cllr Sevier, all in favour.

#### **15. Annual Parish Meeting**

A short discussion took place about the APM (23/5/18) and it was noted that the presentation on Better Boundaries was very informative. The project has been nominated for an award from CPRE, with site visits taking place on July 5<sup>th</sup>. One item that was raised by a resident was whether a WW1 event was planned for Hyde – it was agreed that the Clerk would ask the hall committee whether this has been considered.

**16. Correspondence:** HALC Update (May and June); Legal Topic Notes – Elections and Chairman; Statement of Submission of NPA Local Plan and Documents; Copy of email from a resident requesting that the newsletter be sent electronically and response from Clerk explaining that it was Council policy to deliver the newsletter by hand (referring to the minutes of the Parish Meeting 13/9/17); Transport Reps meeting on 16<sup>th</sup> June – it was agreed that no-one would attend this meeting as it was not relevant to the parish; Waymark; HALC Guidance Note – Providing Financial Assistance to a Church; APM minutes

#### **17. Reports of Representatives**

- A written report from the Quadrant (Cllr Arigho) was included in the correspondence envelope.
- Western Escarpment (11/6/18, Cllr Arigho) – the group agreed to progress verge damage issues with the relevant authorities, reviewed the potential use of Article 4 Directive in a Conservation Area and discussed redundant signs within the National Park.
- NFALC – Cllr Arigho is unable to attend the next meeting (19/7) - the Clerk to confirm the date and location with members.
- It was noted the Cllr Sevier was unable to attend the NPA Consultative Panel Tour on August 8<sup>th</sup> (2-5pm), Cllr Tully may be able to attend in her place.
- Nil to report from School.
- Link Magazine – Clerk submitted a report for the July issue.

The meeting closed at 9.40pm.

**NEXT PARISH MEETING: Wednesday 11<sup>th</sup> July 2018 at 7pm in the Church Rooms, Hyde Church**

**CHAIRMAN.....11<sup>th</sup> July 2018**

**[THESE MINUTES ARE UNCONFIRMED]**

**MEETING DATES 2018 (2<sup>ND</sup> WEDNESDAY OF EACH MONTH) 8<sup>th</sup> Aug; 12<sup>th</sup> Sept; 10<sup>th</sup> Oct; 14<sup>th</sup> Nov; 12<sup>th</sup> Dec**