

HYDE PARISH COUNCIL

Notes from the virtual (ZOOM) meeting held on 8th July 2020 (a recording of this meeting is available on request)

Present: Cllrs Burden, Dolphin, McKenzie, Mulcahy, Sevier (Chair), Tully and Woodley
Clerk (M Coatham) and two members of public

- 1. Apologies:** None
- 2. Declarations of Interest:** Cllr Sevier will not contribute/comment on the planning applications as a member of the NFNPA and NFDC Planning Committees. Cllr Woodley declared an interest in two of the tree applications (as a neighbour and daughter) and would not take part in the discussion and decisions.
- 3. Minutes of meeting held on 10th June 2020:** Notes from the virtual meeting held on 10th June 2020 were approved by members, proposed by Cllr Burden, seconded by Cllr Woodley, all in favour.
- 4. Matters Arising** – nothing to report this month

PUBLIC SESSION

The members of public were present to discuss their planning applications (Camilla and Ashley View). Members asked questions of both applicants regarding the applications and then return to closed session to consider the parish response.

5. Planning

a. Applications.

20/00173 Camilla, Hyde Common – two storey and side extensions, revised fenestration and roof. Following discussion it was agreed to leave the decision to the officers (PAR 5), proposed by Cllr Dolphin, seconded by Cllr McKenzie, all in favour. Apart from the large windows on the front elevation, it was felt that sufficient alterations had been made to the rest of the plans. The size of the windows would have a negative impact on dark skies and neighbouring properties and this needs further discussion and amendment with the applicant (taking note of the concerns of the Conservation Officer and complaints from neighbours). As well as reducing the amount of glazing, it was agreed to ask for conditions to limit the use of external lighting (PIR, to protect neighbours and dark skies), for screening to be required to the car port, and to ensure that all materials and machinery are stored within the curtilage of the property (to protect the SSSI). There was concern that some aspects of the development would not enhance the rural setting (Design Guide).

20/00365 Ashley View, Hyde – replacement building for use as stables. It was noted that this application was to consider reducing a building that currently does not have permission. There was discussion about the confusion caused by the number of applications received and registered for the site (including amended plans for this application), the appeal, current enforcement action, and whether the application was to replace the original piggeries. Cllr Dolphin noted that there was case law which required the NPA to find a solution to prevent demolition where possible – but that was for the NPA to decide, not the Parish. Following discussion it was agreed to recommend permission but to leave the decision to the officers (PAR 1), proposed by Cllr Dolphin, seconded by Cllr Burden. Cllr McKenzie made a counter proposal to recommend refusal (PAR 4) and this was seconded by Cllr Tully. Cllr Woodley made a third proposal to leave the decision to the officers (PAR 5) but this did not receive a second nomination and was discounted. The second proposal was considered: Cllrs McKenzie and Tully voted in favour, Cllrs Burden, Dolphin, Mulcahy and Woodley voted against. The first proposal then stood (Cllrs Burden, Dolphin, Mulcahy and Woodley voted in favour, Cllrs McKenzie and Tully against). Cllr McKenzie asked that the vote be recorded in the minutes as she wanted it recorded that she did not vote for what she considered to be an unlawful building. It was agreed to ask for conditions to limit the use of external lighting (PIR, to protect dark skies), to ensure that the base of the part of the building to be demolished should be removed before the stables are used, to ensure that all materials and machinery are stored within the curtilage of the property (to protect the SSSI) and that the building should be for ancillary use/stables to the main property only.

20/00394 Forest House, Frogham Hill – swimming pool. Following discussion it was agreed to leave the decision to the officers (PAR 5), proposed by Cllr Dolphin, seconded by Cllr Woodley, all in favour (to note Cllr McKenzie did not take part in the vote as she was not present at the meeting for the discussion). It was agreed to ask for conditions to limit the use of external lighting (PIR, to protect neighbours and dark skies) and to ensure that all materials and machinery are stored within the curtilage of the property.

20/00401 Crossways, Frogham Hill – single storey extension and new window. Following discussion it was agreed to leave the decision to the officers (PAR 5), proposed by Cllr Woodley, seconded by Cllr Dolphin, all in favour. It was

agreed to note concern about the quality of the drawings and information provided with the application and some concern that the original dwelling may have been classed as a small dwelling (and therefore could not be extended beyond 100m²). It was agreed to ask for conditions to limit the use of external lighting (PIR, to protect neighbours and dark skies) and to ensure that all materials and machinery are stored within the curtilage of the property.

It was agreed to write separately to the NFNPA to express concern about the information being supplied with applications – in some cases it was felt that the information was too poor to enable a suitable judgement to be made and that the application should not have been registered until the correct information was supplied.

20/00449 Hilltop, Blissford Hill – application to vary a condition on permission 19/00751. Following discussion it was agreed to recommend permission but to leave to the officers (PAR 1), proposed by Cllr Burden, seconded by Cllr Woodley, all in favour.

Results:

20/00268 Padiss, Ogdens – single storey extensions, dormer, render, cladding, re-roofing – GRANT

20/00283 & 20/00284 LBC Keepers Cottage, Froggham Hill – single storey extension (demolition of existing), retention of shepherds hut; incidental outbuilding; re-thatching; upstairs bathroom; wider opening – GRANT (both)

20/00376 LDCP Cherry Trees, Hyde – single storey rear extension – is PERMITTED DEVELOPMENT

Not yet decided: 20/00133 Rose Cottage, Blissford Hill – cont.use of land as garden; 20/00337 Piencourt Cottage, Hern Lane – shed; 20/00176 Land adj.Newtown Honey Fm –single storey building (Hyde Band)

b. Tree applications: 20/0304 Dorridge Farm – prune 1 mixed hedge, fell 1 Acer and prune 1 Willow; 20/0305 Dorridge Gardens – fell 1 Norway Spruce; 20/00332 Moor End, Hern Lane – fell 1 Ash: the applications had been reviewed prior to the meeting by Cllr Sevier (both Dorridge applications) and Cllr Woodley (Moor End) and reports had been circulated to members on the proposals. It was reported that there was no loss of amenity value and that the tree at Moor End would benefit from removal due to its decline and location adjacent to the road, it was agreed to leave the decision to the officers.

Tree Results – 20/0313 Buddle Cottage, Buddle Hill – fell 1 dead tree (exempt works)

c. Other planning matters

- **TEN** - none received
- **Enforcement** - list in file (no change) plus encroachment on Stuckton Green – this has been reported to NFDC enforcement. The Enforcement Team at NFNPA had provided updates relating to the café (retrospective application invited) and Greenfield Farm (no change of use). It was also noted that enforcement action was progressing with Ashley View and Kenchingtons. Due to the current restrictions, it is taking longer for applications to be prepared and submitted so a longer than usual timeframe has been allowed. At the current time though Local Authorities are being advised by central government to apply a pragmatic approach to enforcement involving premises' response to the COVID-19 situation.
- **Appeal** (none received);
- **Permitted development** – it was noted that swimming pools appear to be allowed under PD – Cllr McKenzie had raised this with Steve Avery at the Quadrant meeting as it was felt inappropriate in a National Park (to protect the SSSI) and the planning guidance did allow for a different consideration in National Parks.
- **Mast Update** – works have taken place on site not approved by HCC – Waldon confirmed the following: “MBNL were swapping the generator for a less noisy one and replacing the fencing. No additional demise as a result of the work. Generators swapped and fencing replaced. **Noise Readings: Initial** noise reading was taken at **89/90db@ @2m** prior to the swap over (Generator running on diesel) **Post Swap** over the noise has been reduced to **57/58 db@2m** (Generator running on kerosene). This was noted by members.
- **Planning Concern (Woodgreen)** – overdevelopment of small dwelling – Cllr McKenzie has spoken with Clerk and a councillor. It was agreed that a regular meeting with neighbouring councils to share issues would be of benefit and this would be reviewed once face to face meetings were appropriate.

It was agreed that Cllrs Tully and Burden would consider the applications for August prior to the meeting. Cllr Dolphin would take the lead on the mast application when it is submitted.

6. Report from County Councillor Edward Heron (HCC) – not in attendance/nil to report

7. Report from District Councillor Emma Lane (NFDC) – not in attendance/nil to report. It was noted the NFDC adopted their Development Plan (6/7/20).

8. Highways/Lengthsman

- North Gorley culvert – HCC have confirmed that the drainage survey has been done and that they are working on the scheme to resolve the flooding
- Hern Lane – repairs will be taking place during the week commencing 20th July 2020.
- Lawrence Lane – tree/visibility still not dealt with. Noted.

- Clerk reported Furze Hill road to Highways – HCC confirmed that it is not due for surface dressing but an engineer would review the section.
- Complaint received from resident about lack of repairs to road from Frogham Cross to Hungerford Hill – Clerk contacted Highways who confirmed that there are no further works due.
- Baskets & Blooms footpath complaint received that works adjacent to footpath have pushed spoil onto the path, affecting the drainage – the path is muddy and in places not easy to use. Cllr Mulcahy reviewed the path and noted that the issue is longstanding and may require the landowner to dig the ditch, it was noted by other members that this section had always been an issue and had been repaired previously (20++ years ago). It was agreed that the Clerk to report on RoW website and to contact owner (if known).
- Next lengthsman visit due Monday 24th July – the Clerk asked members for any works to be received by Monday (13/7). The lengthsman (Marcus) is going to review our Priority Cutting List paths in August to see if they need doing and charge at his day rate – the Access Team have confirmed that they will refund the Parish for up to two days.

9. Forest/Footpaths/Commons

- Forestry England and HCC responses on Ogdens car park on website and complaint responded directly to (no further correspondence received). Further email received from resident, content noted. Members acknowledged the positive action by landowners working together and supporting the local residents.
- Clerk wrote to FE/HCC and Cllr Heron regarding verge damage. FE had met on site at Ogdens on at least two occasions and additional notices have been installed. The Verge Protection officer had been in contact to advise of further plans for the area (additional signage).
- Parking at North Gorley – the barrels in the pub car park have been removed.
- Ragwort – posters put up – compound filling up.
- News release from NPA promoting the ban on the sale of disposable BBQs in local shops. Members were supportive of this action and encouraged no use or sale of disposable BBQs within the Parish and the wider forest.
- Dog incident – reported to police and additional notices put up to remind owners of their responsibilities. It was agreed to ask if a report/request for information could be circulated on Neighbourhood Watch.
- Complaint received about the noise from the party at Harrys Field. It was noted that this was a private party (owners) rather than a public event.
- FE Campsites news release – it was noted that, as a result of the pandemic, FE campsites would not be opening in 2020 and there was concern that there may be more wild camping if not appropriately monitored. The Government had announced an extension to 56 days (of the 28 day camping rule) to discourage wild camping and recoup money to local economies. It was noted that the local campsites would be extending their opening periods to take advantage of this extension.
- SW Quadrant written asking for a co-ordinated response to issues on the forest following relaxing of lockdown restrictions. It was agreed that Cllr Tully would take this initiative forward with the WESC.

10. Finance

Balances in the accounts

Lloyds/TSB Treasurer's a/c	£14167.09 (following current months expenditure)
Lloyds/TSB BIA a/c	£247.54
Post Office/NS&I	£2771.10

Cheques: M Coatham (June 2020 Clerks Salary, £405.41), HMRC (tax & NI, June 20, £7.00), Hampshire Pension Fund (June 2020, £106.48)

Other financial matters

- Still no response regarding VAT payment received of £2175 (does not belong to Parish) – Clerk has sent email and awaiting response: real balance on current account is therefore £11992.09
- VAT reclaim for 2019/20 received on 11/6/20 (£136.63)
- The Clerk reminded members that the Council had received a CIL payment of £1626.24 in April 2019 and that they are required to spend this within five years of receipt.

Members approved the cheques and noted the financial report.

Internal Audit: The Clerk reported that IAC had undertaken the internal audit electronically. The Clerk had responded to questions and it was noted that that auditor had identified that a refund should be reported as reduced expenditure rather than income. The Clerk had revised the AGAR figures and year end report, and these had been agreed and signed by the Chair – it was noted that the year end balances remain the same (no material affect). The final report had been circulated (via email) to members noting two issues – that Standing Orders have not been

updated to the current model version and that year end bank reconciliations had not been independently reviewed. The Clerk has queried the second point at Cllr Sevier had reviewed and signed the year end reconciliation. The Clerk will review Standing Orders and prepare a revision as necessary.

AGAR to be approved (Exempt).

- a. It was agreed that the Parish Council qualifies as exempt from a limited assurance review (gross income or expenditure is less than £25000). This was agreed at the Parish Meeting in June.
- b. It was agreed to approve the Annual Governance Statement (section 1). Proposed by Cllr Sevier, seconded by Cllr Woodley, all in favour
- c. It was agreed to approve the Accounting Statements (section 2). Proposed by Cllr Sevier, seconded by Cllr Woodley, all in favour

11. Website

It was noted that there had been issues with the website hosting during the month which took some time to resolve – linked to conflicts with web-browsers and compounded by ownership issues. Wix is now fully transferred to Clerk (with payment deducting from her credit card) and awaiting domain transfer to Clerk (via Freeparking). Clerk is in process of altering the website to meet the accessibility criteria – to be completed by September 2020. The guidance states that the Parish must have a plan to improve accessibility but that if the cost is disproportionate, it can be delayed.

12. Coronavirus and Parish Response

Cllr Sevier noted that Parish Councils and other organisations involved in the response to Covid-19 would be receiving a questionnaire from NFDC.

Support network – a further email sent to residents and volunteers are continuing to support residents as required.

13. Consultations

- Boundary Review Draft Recommendations – the Parish noted its disappointment that our proposals for the boundary changes had been ignored and it was agreed that Cllr McKenzie prepare a response to the recommendations. It was agreed to publicise the consultation on the parish website, noticeboards and in the August newsletter.
- Revised Code of Conduct consultation – it was agreed that no response was required to this consultation.

14. August Newsletter – Members agreed that the August newsletter return to a paper version for hand delivery – acknowledging that members will need to observe social distancing guidelines and take note of any residents requests who are currently shielding. The importance of walking the parish was discussed and it was agreed to alter the deliver routes for each member to increase understanding of the area for newer members. The possibility of producing an electronic newsletter was raised again – it was agreed that the Clerk would review what other parishes were doing and this would be discussed at the next face to face meeting.

15. Correspondence HALC Update; Waymark (all circulated via email)

16. Reports of Representatives

- Lyndsey Whitehead (School Governor) reported that the first Full Governing Board meeting of the newly formed Federation is on Wednesday 8th July, at this meeting they will elect governors to the Board agree their roles and responsibilities. Lyndsey will confirm who the Local Authority governor will be following the meeting.
- Quadrant (6/7/20) – it was agreed that Cllr McKenzie would circulate notes of the meeting which had covered many of the topics discussed this evening.
- **All other meetings (NPA and NFDC) are cancelled for time being so nothing to report**

The meeting closed at 9.15pm.

It is likely that the August meeting will also be a virtual (Zoom) meeting. This will take place on Wednesday 12th August – further details will be available online nearer to the time.